

DESCRIPTION OF STUDY COURSE

Course unit title	Quality and Environmental Management	
Programme	Business Administration	
Year of study	1st	
Level of course unit (e.g. first, second or third cycle)	Masters's Study	
Course unit code	MV010	
Name of lecturer(s)	Natālija Cudečka – Puriņa	
Number of ECTS credits allocated	3 ECTS	
Credit points	2 CP, Latvian credit points are multiplied by 1,5 to get ECTS credit points	
Language of instruction	Latvian	
Type of course unit (compulsory, optional)	compulsory	
Semester when the course unit is delivered	1st	
Mode of delivery	Face-to-face	
Aim of Course	This course provides students with the basic knowledge of Latvia's and EU's requirements and implementation of them in the environmental, civil and labour protection.	
Preliminary knowledge (prerequisites and co-requisites)	Economics, Statistics, Law	
Course contents	<ol style="list-style-type: none"> 1. Environmental protection and regulation globally and locally. 2. Civil protection and preventive measures. 3. Safe working environment, labor protection requirements. 	
Planned learning activities and teaching methods	<p>Positive score for the compulsory home tasks is obligatory for the possibility to write an exam.</p> <p>The final score (final mark) in the scale of ten consists of:</p> <ul style="list-style-type: none"> ● independent research (study work) 50%, ● the presentation of independent research (study work) 20%, ● answers in the theoretical exam 30%. <p>Competitive exam consists of questions and tasks about the topics included in study course.</p>	
	Teaching methods	Student workload (1 CP = 40 hours of student work)
	Lectures	10%
	Seminars	10%
	Practical tasks	20%

	The preparation of practical task and presentation	20%		
	Independent studies, studies in library	40%		
		Total 80 hours		
Learning outcomes of the course unit	<ol style="list-style-type: none"> 1. Ability to collect, select and summarize the information, to use the data-basis of statistical data, to analyse the information gained and to formulate it transparently, and to make argumentative opinion on the results of the research. 2. Ability to use the theoretical knowledge of work management for the implementation of practical and innovative ideas and managing the risks identified in both macro and micro level. 3. Understanding the regularities in the industry, municipality and commercial structures, ability to develop preventive measures and to identify costs and benefits. 			
Assessment methods and criteria	Learning outcome	1.	2.	3.
	The form of assessment			
	Written tasks in auditorium	•	•	
	Homeworks	•	•	
	Written independent work and the presentation	•	•	•
	Written exam	•		•
Recommended or required reading	<p>Required reading:</p> <ol style="list-style-type: none"> 1. Kaļķis, H., <i>Biznesa ergonomikas vadība</i>: monogrāfija, Rīga, 2014, 155.lpp 2. <i>Vide un ekonomika</i> / Dzintra Atstāja, Ivars Brīvers u.c. Rīga: Latvijas Universitāte, 2011, 256 lpp. 3. Eglīte, M. <i>Darba medicīna</i>, Rīgas Stradiņa universitāte, 2012, 834 lpp. <p>Additional literature is updated for each topic at the beginning of the course:</p> <ol style="list-style-type: none"> 1. The official publisher of the Republic of Latvia http://www.likumi.lv/ 2. Environment Agency http://www.eea.europa.eu/ 3. European Working Conditions Surveys (EWCS) http://www.eurofound.europa.eu/ewco/surveys/index.htm 			
Recommended optional programme components	To be agreed at the start of the course			